

## FREQUENTLY ASKED QUESTIONS

### How do I get an access code to the clubhouse?

Please read the Clubhouse document on the Homeowner Information page first, and then send an email requesting your access code to [suncresthomeownersassoc@gmail.com](mailto:suncresthomeownersassoc@gmail.com).

### How do I get a key for the beach and dumpster?

Please read the Common Areas, Beach Rules as well as the Beach Parking and Storage documents on the Homeowner Information page first, then download the Beach and Dumpster Key Request form. The key is a numbered key that is associated with your lot/unit. The keys are HOA property. If you sell your property you are required to return it to the HOA or convey it to the new owner. The first key request for a lot/unit is free. Replacement key requests are \$50. Follow the instructions on the form. If you have questions about the form, email [beachsuncresthwa@gmail.com](mailto:beachsuncresthwa@gmail.com).

### How do I get a sticker for the storage in the parking lot or racks at the beach?

Please read the Beach Parking and Storage document as well as Beach Rules document on the Homeowner Information page first, then download the Parking Lot & Boat Storage Stickers form. You will need to include copies of your title of ownership and proof of insurance when you submit the form. There is no fee. If you have questions about the form, email [beachsuncresthwa@gmail.com](mailto:beachsuncresthwa@gmail.com).

### How do I reserve the mooring buoy?

Please read the Beach Rules document on the Homeowner Information page first, then send a request via email to [suncresthhomeownersassoc@gmail.com](mailto:suncresthhomeownersassoc@gmail.com). There are many requirements surrounding the use of the mooring buoy so reading the Beach Rules first will clear up most of the questions you have.

### Can I reserve the pavilion at the beach for an event?

Please read the Beach Rules document on the Homeowner Information page first, then send a request via email to [suncresthhomeownersassoc@gmail.com](mailto:suncresthhomeownersassoc@gmail.com). Please submit requests at least 3 days in advance. This is simply to avoid conflicts with other large parties. **Note that the beach is unable to support more than 50 persons at a time and use of the beach is on a non-exclusive basis.**

### How do I reserve the clubhouse for a private function?

Please read the Clubhouse document on the Homeowner Information page first, and then send an email detailing your reservation request to [suncresthhomeownersassoc@gmail.com](mailto:suncresthhomeownersassoc@gmail.com). An advance cleaning and damage deposit of \$250 will be required from the party making the reservation. Shortly after the date of use the deposit less any amount deducted for damage or cleaning will be returned to the depositor.

**How do I delegate my use of Common Areas and Facilities?**

Please read the Common Areas, Beach Rules as well as the Beach Parking and Storage documents on the Homeowner Information page first, then download the Common Area & Facilities Delegation form. There are many requirements with Delegation so reading these documents first will clear up most of the questions you have. The cost of delegation is \$25. Follow the instructions on the form. If you have questions about the form, email [suncresthomeownersassoc@gmail.com](mailto:suncresthomeownersassoc@gmail.com).